



### **Employment & Vocational Training Scholarship Guidelines**

**PLEASE READ this document carefully before completing the on-line application form**

**Online Application form can be accessed here**

**<https://greater-shepparton-foundation.snapforms.com.au/form/employment-vocational-training-scholarships>**

#### **Introduction:**

Employment & Vocational Training Scholarships are available for young people aged 16 – 25 from the Goulburn Valley area (as defined by the GMLLEN operating boundaries as Greater Shepparton, Moira Shire and Strathbogie Shire), who are planning to undertake an Apprenticeship, Traineeship or Short course that assists with employment pathways.

The intention of this program is to support young people to overcome financial barriers to participating in apprenticeships, traineeships and short courses, and increase the number of people achieving their potential through employment pathways.

The Employment & Vocational Training scholarships are a program of Greater Shepparton Foundation in collaboration with the Goulburn Murray Local Learning & Employment Network (GMLLEN).

#### **Overview:**

Employment & Vocational Training Scholarships are open to Goulburn Valley students from the above-mentioned areas and who plan to undertake an Apprenticeship, Traineeship or short course. A rigorous application and assessment of need process will be conducted.

You may apply for an Employment & Vocational Training Scholarships as a –

- School leaver aged 16 - 25
- Young person aged 16 – 25 completing a pathway certificate or pathway course
- Young person aged 16 – 25 completing an Apprenticeship or pre-apprenticeship
- Young person aged 16 – 25 completing a Traineeship

This scholarship program is targeting those pathways, apprenticeships and traineeships that do not, or are ineligible to receive incentives through priority programs or support loans. To find out if you're eligible for apprenticeship support visit the website below and discuss with your employer or provider.

**<https://www.dewr.gov.au/resources/skills-support-individuals>**

#### **Terms and Conditions:**

- Students who are offered a scholarship will be required to sign a Scholarship Agreement indicating their acceptance of the offer and the terms and conditions
- Awardees will NOT be able to defer commencement of their pathway, apprenticeship or traineeship.
- Awardees will need to provide contact information for their Apprenticeship support service or Training Provider to verify their enrolment.
- Awardees must demonstrate they are progressing satisfactorily through their chosen pathway.
- The Scholarship funds are to be spent on fees, tools, travel, uniforms and/or equipment relevant to your studies.
- If you discontinue your Apprenticeship, Traineeship or Short course you may have to return the funds paid for your scholarship.



- You are required to declare if you have received a scholarship/s from another scholarship program, have applied for another scholarship/s or plan on applying to another scholarship program/s
- You are required to declare if you are eligible for any government incentive scheme available at the time of application
- Payment of the scholarship funds may be made in a lump sum or instalments over the term of the scholarship - other options may be mutually agreed to

#### **Eligibility Requirements:**

- Applicants are Australian citizens or have Australian residency status
- Have submitted a scholarship application before the closing date
- Have had their applications endorsed by uploading a letter of support from their Australian Apprenticeship Support Network (Apprenticeship Provider), employer or training/short course provider in the application
- Are residents of the defined Goulburn Valley communities as listed in the above introduction

#### **Selection Criteria:**

- Scholarship selection is based on equity issues such as:
  - Financial need, evidence of disadvantage or hardship and other barriers to study
  - Personal attributes and attitude of applicant
  - Capacity and willingness of applicant to act as an ambassador for the scholarship program
  - Evidence of prior community service or commitment to employment
- Applications will be individually assessed and may be shortlisted for interview. Interviews form part of the application process. All applications and interviews will be treated in the strictest confidence.
- Selection of scholarship recipients will be managed by the Employment & Vocational Training Scholarships Selection Panel.
- The Scholarship Selection Panel will consider the following in selecting scholarship recipients:
  - Demonstrated leadership in their local community, for example, participation in community organisations, events, sporting clubs etc., volunteering and/or mentoring experience, extra-curricular roles at school
  - Managing and/or overcoming personal difficulties i.e. financial or personal hardship, cultural issues, non-English speaking background, remoteness, disability, loss of one or more parent/family member, etc.
  - The level of likely impact on their life and rural/ regional Victoria if awarded a scholarship

#### **Key Dates and Procedures:**

Please note applications will remain open year-round, with two assessments annually (in October and May)

- Applications open: **Thursday 21<sup>st</sup> August 2025**
- Applications close: **12<sup>th</sup> October 2025**
- Outcome: **Early November 2025**
- All applicants will be notified via an automated email response that their application has been received
- Each application will be individually assessed and shortlisted applicants will be notified via the mobile number or email address they have provided – **PLEASE ENSURE YOU COMPLETE THESE ACCURATELY IN YOUR APPLICATION SO YOU CAN BE CONTACTED**

### **How to Apply:**

1. Please carefully read the Terms and Conditions before submitting your application
2. Ensure that a responsible person is willing to endorse your application by submitting a Letter of Support. This letter of endorsement **MUST** be uploaded with your application.

**REMINDER: Applications will NOT be considered if a Letter of Support is not received.**

3. Apply online from at [www.greatershepparton.foundation](http://www.greatershepparton.foundation)
4. Closing date for applications is **9am, 12<sup>th</sup> October 2025**

If, after reading the information above, you have further queries, please email [info@greatershepparton.foundation](mailto:info@greatershepparton.foundation) or [gmlen@gmlen.com.au](mailto:gmlen@gmlen.com.au)